



*Call for Applications for hosting
the European Institute of Hybrid Systems (EIH_S)
or some parts of it*

Questionnaire

*to be returned by 25 June 2005 to
contact@ist-hycon.org*

Q1 - Institution Information

	Insert text here
Official Name of Proposing organization	Università degli Studi di Pisa, Centro Interdipartimentale di Ricerca "E. Piaggio"
Type of organization (university, public, private, other/specify)	University
Organization Representative	Professor Antonio Bicchi
Contact information	Tel: +39 050 2217050 Fax: +39 050 2217051 Email: bicchi@ing.unipi.it
Main activity carried out at Institution	Didactic and research activities

Q2 – EIHS Functional Unit Sites

Nature of the functional unit site you are interested in hosting (multiple choices allowed):	
EIHS Research Unit Site	<input checked="" type="checkbox"/>
EIHS Educational Unit Site	<input type="checkbox"/>
EIHS Management Unit Site	<input checked="" type="checkbox"/>

Q3 – Facilities and Services

Referring to the relative sections of this deliverable, complete the following table detailing as much as possible every item.

Q3-A Administration

	Description	Insert Text here
Office Space	no. and extension of rooms and workstations (one dedicated room is a MUST) , phone and fax connectivity and high bandwidth Internet (MUST);	One office room and one workstation both equipped with high bandwidth Internet, phone and fax connectivity.
Administrative Assistance	general services (MUST), assistance in proposal development, experience in funding seeking, compliance oversight, internal auditing (SHOULD);	The Institution is equipped with adaptive administrative abilities offering basic administrative functionality. Discrete experience in funding seeking. All auditing is done externally.
Dissemination	Website development and management, job posting, newsletters and press release editing, experience in industry contacts (SHOULD).	We would offer an official EIHS website. The University of Pisa has own press and communications service which deals specifically with newsletters and press releases. This service would be made available to EIHS.

Q3-B Functional Operation

	Description	Insert Text here
Office Space	no. (3 is MUST) and extension of rooms, phone connectivity, high bandwidth Internet (MUST);	Three office rooms would be made available, equipped with phone connectivity, fax, and high bandwidth Internet.
Internal meeting rooms	space for working briefings and open discussion (MUST), teleconference equipment (SHOULD);	One meeting room would be made available for briefings and open discussions, with LCD projector and audiovisual equipment.
Classrooms	no. and allowable audience (1 for an audience of 30 is MUST), multimedia equipment (MUST);	One classroom available allowing for an audience of at least 30 students well-equipped with multi-media capabilities.
Laboratories	number and equipment of research labs, description of computer and software equipment, description of experimental facilities, relation with benchmarks in WP2 (SHOULD);	The University has a laboratory to offer equipped with a machine-shop, electronics, optic and fiber-optic measurement and testing instruments, a chemical laboratory, micro fabrication facilities, as well as seven computers all MATLAB software enabled. Other equipment available include haptic devices, robot arms, and several wheeled vehicles.
Libraries	no. of libraries, quantity of books, specialized vs. general interest, no. of subscribed journals in field, no. of on-line available journals and search software (SHOULD).	The University System in Pisa (comprised of the Università di Pisa, the Scuola Normale Superiore and Scuola S. Anna) offers a vast library system, with specialized and general interest books. Also available are state-of-the-art on-line book and journal retrieval software for reference finding.

Q3-C Logistics

	Description	Insert Text here
Housing	cost and no. of bed/nights available in different periods of the year (e.g. in summer breaks vs. all year long). Presence of student dormitories and low-cost lodging are considered positively (SHOULD);	There is no on-site University housing. Housing must be funded independently.
Food	availability and cost of nearby restaurants, food courts, university cafeterias, food catering, etc. (SHOULD)	Affordable food services exist at the faculty and students' disposition at the University cafeteria. There are also many restaurants in the surrounding areas.

Q3-D Other Aspects

	Description	Insert Text here
Duration	Expected duration of the arrangement, provided that sustainability is guaranteed. Two years is MUST.	The expected duration and sustainability for the facilities mentioned above is two years.
Miscellanea	<ul style="list-style-type: none"> ▪ In or near a major city ▪ Area of scientific research ▪ Capability of sustaining growth ▪ Public Transportation (SHOULDs) 	<p>Pisa is a well-connected city to major Italian as well as European cities such as Rome, Milan, and London, having its own international airport and train station.</p> <p>Pisa is also a growing area of scientific research with many resources available not only due to the university's resources, but also due to existing ties with other research institutions such as CNR, and the Scuola Normale Superiore and Scuola S. Anna.</p> <p>Pisa also provides a good public transportation service.</p>

Q4 –Utilization of Resources

Complete this table with the estimated costs for each item, with a description of the utilized resources.

	Amount (€)		Request to EHS (€)	Co-financing (€)	Origin of co-financing
Overhead Costs	24.000	electricity, telephones and internet connection bills, possible costs required by internal regulations, etc.	5.000	19.000	Hycon and MIUR-INTERLINK (if accepted)
Personnel Costs	60.000	secretaries, laboratory or web experts etc.	60.000	-	-
Equipment Costs	20.000	computers, fax machines, photocopier, experimental setup, etc.	5.000	15.000	Hycon and MIUR (if accepted)
Facilities Costs	40.000	rental fees, structure maintenance, library fees, and cost of services offered	20.000	20.000	Hycon and MIUR (if accepted)

Q4-A Minimum Requested

Total Cost	144.000
Total Requested Funding	90.000
Minimum Sustainable Funding	80.000